

MONTCLAIR PUBLIC SCHOOLS



MONTCLAIR, NEW JERSEY

PUBLIC BOARD MEETING HELD ON

**MONDAY, NOVEMBER 21, 2016 AT 6:00 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY**

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, NOVEMBER 21, 2016 AT 6:00 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

1. Meeting Notice

B. RESOLUTION FOR EXECUTIVE SESSION

Franklin Turner moved to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters,

NOW THEREFORE BE IT RESOLVED, the Board of Education adjourns to closed session to discuss:

- a matter rendered confidential by federal or state law;
- a collective bargaining agreement and/or negotiations related to it;
- any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting
- matters of attorney-client privilege

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Seconded by Eve Robinson and approved by a vote of 5-0-2

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross				x
Laura Hertzog	x			
Joseph Kavesh				x
Anne Mernin	x			

Eve Robinson	x			
Franklin Turner	x			

- C. EXECUTIVE SESSION
- D. RETURN TO OPEN SESSION at 7:45 pm
- E. STATEMENTS
 - 1. Meeting Notice
- F. THE PLEDGE OF ALLEGIANCE
- G. ROLL CALL

	PRESENT	ABSENT
Jessica de Koninck	x	
Jevon Caldwell-Gross	x	
Laura Hertzog	x	
Joseph Kavesh	x	
Anne Mernin	x	
Eve Robinson	x	
Franklin Turner	x	

Staff Members	10
Members of the Public	50
Members of the Press	1

- H. SUPERINTENDENT’S OFFICE
- I. MAN ON THE MOON COMMITTEE PRESENTATION

Laura Hertzog moved to approve the following resolution:

- 1. Resolution Re: Acceptance of Donation From the Man On the Moon Committee

WHEREAS, The Man On the Moon Committee has very generously donated \$38,014.33 to the Buzz Aldrin Middle School for the STEM Initiative.

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education acknowledges the donation from The Man On the Moon Committee and thanks them for their generosity.

Seconded by Joe Kavesh and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

J. FIRST READING OF THE STRAUSS-ESMAY POLICY MANUAL

Eve Robinson moved to approve the following resolution:

1. Resolution Re: Approval of the First Reading of the Strauss-Esmay Policy Manual

RESOLVED that the Montclair Board of Education does hereby approve the first reading of the Strauss-Esmay Policy Manual.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

K. SEARCH UPDATES

L. COMMENTS FROM THE PUBLIC

The Board will allow time for the public to comment on agenda and non-agenda items.

M. MINUTES

Eve Robinson moved to approve the following minutes:

1. Public Board meeting held on Monday, October 17, 2016
2. Public Board workshop meeting held on Wednesday, November 2, 2016

Seconded by Joe Kavesh and approved by a vote of 6-0-1

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin			x	
Eve Robinson	x			
Franklin Turner	x			

N. BOARD OF EDUCATION

moved to approve the following resolution:

- ~~1. Resolution Re: Approval to Support NJSBA's Proposed Changes To Burden of Proof and Production Processes~~

WHEREAS, The goal of the Montclair Board of Education is to provide a high-quality education to all the students of the Montclair School District; and

WHEREAS, The Board, as a primarily taxpayer-funded entity, understands that it must accomplish this goal while at the same time, taking the needs of the District's taxpayers into account and educating all the District's students in a fiscally conservative manner; and

WHEREAS, Since 2001, special education expenditures have increased faster than state funding; and

WHEREAS, The *Schaffer v. Weast*, 2005 U.S. Supreme Court decision decided the burden of proof question; that the plaintiff, which is usually the parents, bear the responsibility of proving that the individualized education plan is not appropriate for their child; and

WHEREAS, A 2007 New Jersey School Boards Association commissioned study, "Financing Special Education in New Jersey," found that the growth in special education costs could be largely attributed to tuition and transportation for out-of-district students; and

WHEREAS, On January 13, 2008, a bill was approved, N.J.S.A. 18A:46-1.1, stating "whenever a due process hearing is held pursuant to the provision of the "Individuals with Disabilities Education Act," regarding the identification, evaluation, reevaluation, classification, educational placement, the provision of a free, appropriate public education, or disciplinary action, of a child with a disability, the school district shall have the burden of proof and the burden of production"; and

WHEREAS, With this legislative change that the burden of proof is on the school district, it thereby implies that any individualized education plan is inappropriate until such time as it is proven appropriate; and

WHEREAS, New Jersey School Boards Association created a Special Education Task Force, made up of a dedicated group of school board members and administrators, that spent over a year researching, collecting data, and consulting with experts; and

WHEREAS, This group deliberated for over one (1) year, beginning in January 2013 and releasing their final report in March 2014; and

WHEREAS, The group focused on strategies that would enable school districts to control costs while still meeting their obligation to provide a free and appropriate public education to all students; and

WHEREAS, One of the recommendations in this report states "The state should amend existing statute and place the burden of proof in disputes over individualized education plan on the party bringing the complaint, rather than on the school district"; and

WHEREAS, The Montclair Board of Education believes this change would reduce their expenses and therefore the impact on property taxes; now, therefore, be it

RESOLVED, That the Montclair Board of Education urges other New Jersey school districts to adopt a similar resolution in an effort to convince their State Legislators to introduce or co-sponsor legislation to address the issues raised herein; and, be it further

RESOLVED, That the Montclair Board of Education requests this resolution be presented at the next Delegate Assembly of the New Jersey School Boards Association by District Representatives; and, be it further

RESOLVED, That the Board Secretary shall forward a copy of this resolution to our State Representatives, the New Jersey School Boards Association, the board secretaries of each school district in the county, the Governor's Office, the County Office of Education and the Office of the Commissioner of Education.

WITHDRAWN

Seconded by and approved by a vote of

Franklin Turner moved to approve the following resolution:

2. Resolution Re: Authorization for New Jersey School Board Association Representative to Vote Against Marlboro Board of Education Resolution **(AS FOLLOWS)**

RESOLVED that the Montclair Board of Education does hereby authorize the New Jersey School Board Association Representative to vote against the Marlboro Board of Education Resolution at the December 10, 2016 Semiannual Delegate Assembly meeting.

WHEREAS, The goal of the Marlboro Board of Education is to provide a high-quality education to all the students of the Marlboro School District; and

WHEREAS, The Board, as a primarily taxpayer-funded entity, understands that it must accomplish this goal while at the same time, taking the needs of the District's taxpayers into account and educating all the District's students in a fiscally conservative manner; and

WHEREAS, Since 2001, special education expenditures have increased faster than state funding; and

WHEREAS, The *Schaffer v. Weast*, 2005 U.S. Supreme Court decision decided the burden of proof question; that the plaintiff, which is usually the parents, bear the responsibility of proving that the individualized education plan is not appropriate for their child; and

WHEREAS, A 2007 New Jersey School Boards Association commissioned study, "Financing Special Education in New Jersey," found that the growth in special education costs could be largely attributed to tuition and transportation for out-of-district students; and

WHEREAS, On January 13, 2008, a bill was approved, N.J.S.A. 18A:46-1.1, stating "whenever a due process hearing is held pursuant to the provision of the "Individuals with Disabilities Education Act," regarding the identification, evaluation, reevaluation, classification, educational placement, the provision of a free, appropriate public education, or disciplinary action, of a child with a disability, the school district shall have the burden of proof and the burden of production"; and

WHEREAS, With this legislative change that the burden of proof is on the school district, it thereby implies that any individualized education plan is inappropriate until such time as it is proven appropriate; and

WHEREAS, New Jersey School Boards Association created a Special Education Task Force, made up of a dedicated group of school board members and administrators, that spent over a year researching, collecting data, and consulting with experts; and

WHEREAS, This group deliberated for over one (1) year, beginning in January 2013 and releasing their final report in March 2014; and

WHEREAS, The group focused on strategies that would enable school districts to control costs while still meeting their obligation to provide a free and appropriate public education to all students; and

WHEREAS, One of the recommendations in this report states "The state should amend existing statute and place the burden of proof in disputes over individualized education plan on the party bringing the complaint, rather than on the school district"; and

WHEREAS, The Marlboro Board of Education believes this change would reduce their expenses and therefore the impact on property taxes; now, therefore, be it

RESOLVED, That the Marlboro Board of Education urges other New Jersey school districts to adopt a similar resolution in an effort to convince their State Legislators to introduce or co-sponsor legislation to address the issues raised herein; and, be it further

RESOLVED, That the Marlboro Board of Education requests this resolution be presented at the next Delegate Assembly of the New Jersey School Boards Association by District Representatives; and, be it further

RESOLVED, That the Board Secretary shall forward a copy of this resolution to our State Representatives, the New Jersey School Boards Association, the board secretaries of each school district in the county, the Governor's Office, the County Office of Education and the Office of the Commissioner of Education.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

O. DEPARTMENT OF CURRICULUM AND INSTRUCTION

Joe Kavesh moved to approve the following resolution:

1. Resolution Re: Approval of School Field Trips

WHEREAS, THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS REQUIRE APPROVAL OF ALL SCHOOL RELATED FIELD TRIPS BY THE BOARD OF EDUCATION AND,

WHEREAS, THE FIELD TRIP MUST BE DIRECTLY RELATED TO INSTRUCTION AND CLASS WORK,

NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING FIELD TRIPS ARE APPROVED:

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
12/14/2016	Bradford	Pre-K	O'Sullivan/ DeCandia/ Ehrmann	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
1/19/2017	Bradford	K	Cahill	Buehler Challenger Science 400 Paramus Road Paramus, NJ	\$15	Student interest in space integrating science, math, reading and writing.	Yes 2hr
12/14/2016	Charles H. Bullock	K-5	Woschinko	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
12/20/2016	Buzz Aldrin	6-8	Drozd	Clary Anderson Arena 41 Chestnut Street Montclair, NJ	\$15	Culminating activity for students who have been learning about forces motion Newton Laws and Physics. Students will be able to apply what they have learned in class at arena.	Yes 3.5hrs
12/22/2016	Buzz Aldrin	6-7	Berger	Clary Anderson Arena 41 Chestnut Street Montclair, NJ	\$15	Students will participate in a House team building activity that will include & promote movement skill performance teamwork & physical fitness.	Yes 3.5hrs
1/10/2017	Buzz Aldrin	6-8	Lawton	Union County College 1033 Springfield Avenue Cranford, NJ	\$0	Academic Competition	Yes 10hrs.
1/11/2017	Buzz Aldrin	6-8	Lawton	NJIT 154 Summit Street Newark, NJ	\$0	Academic Competition	Yes 10hrs.
12/14/2016	DLC	Pre-K	Gomes	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
12/16/2016	Edgemont	3	Adams	Momath Museum 11 E. 26 th Street New York, NY	\$15	Hands on Math lessons and exhibits to make math relevant and inspire a love learning.	Yes 4hrs.
4/4/2017	Edgemont	3	Pastorino	SOPAC One SOPAC Way South Orange, NJ	\$15	Extension of science. Improve interest in molecules & experiments.	Yes 3hrs
6/16/2017	Edgemont	3	Pastorino	Turtle Back Zoo 560 Northfield Avenue West Orange, NJ	\$15	Study of biology, life cycles and plants. Up close learning motivates students.	Yes 4hrs.
12/19/2016	Glenfield	6	Titus/Ramiccio	Human Needs Pantry/Clary Anderson 41 Chestnut Street Montclair, NJ	\$15	Community Services for food shelter & team building for skating.	Yes 2.5hrs.

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DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
12/19/2016	Glenfield	8	Kondreck	Picatinny Arsenal NJ 15 Wharton, NJ	\$15	This trip will allow students to see real world applications of 3D printing technologies, as well as STEM applications.	Yes 5.5hrs.
12/20/2016	Glenfield	8	Portas	Picatinny Arsenal NJ 15 Wharton, NJ	\$15	This trip will allow students to see real world applications of 3D printing technology.	Yes 5.5hrs.
12/14/2016	Hillside	3-4	Piller/Yoo/Hakusa	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
1/7/2017	Hillside	4 & 5	D'Amico	Princeton University Princeton, NJ	\$0	Drums of Thunder – Halftime Performance for Princeton vs. University of Penn	No TBA
1/17/2017	Hillside	4 & 5	D'Amico	Manhattan College Manhattan College Pkw Riverdale, NY	\$0	Drums of Thunder – Halftime Performance	Yes TBA
12/1-12/4/2016	MHS	9-12	Wingren/Manos	Rutgers Model Un Conference 2 Albany Street New Brunswick, NJ	\$50	To compete at the Rutgers National H.S. Conference by Writing and debating UN Resolutions.	Yes 3hrs.
2/5/2017	MHS	9-12	Blackburn	Kasser Theater Montclair State University 1 Normal Avenue Montclair, NJ	\$25	Richard Alston Dance Live performance viewing & critique.	No 4.5hrs.
2/17/2017	MHS	9-12	Blackburn	Kean University 1000 Morris Avenue Union, NJ	\$25	Rennie Harris Pure Movement – homage to the elements of Hip Hop	No 6hrs.
2/26/2017	MHS	9-12	Blackburn	Kasser Theatre Montclair State University 1 Normal Avenue Montclair, NJ	\$20	Musical Theater production and Critique- West Side Story	No 4hrs.
12/14/2016	Nishuane	K-2	Wentzell/ Kolenovic	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
12/14/2016	Northeast	1-5	Alday/Villalobos	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr
12/2/2016	Renaissance	8	Jackson	9/11 Memorial & Museum 200 Liberty Street N.Y., N.Y.	\$20	Visit memorial & Museum to make connections to past/present and future events in a historical contexts.	Yes 6hrs.
12/16/2016	Renaissance	8	Stulbaum	Newark Day Center 305 Halsey Street Newark, NJ	\$0	Community Service	Yes 3.5hrs.
2/10/2017	Renaissance	6	Smith	United Nations 1 st Avenue 46 th Street New York, N.Y.	\$17	To understand the roles and responsibilities of the United Nations efforts in Food distribution & Peace keeping.	Yes 6hrs.
3/10/2017	Renaissance	6	Smith	American Museum of Natural History Central Park West 77-81 Street	\$14	To explore American and Asian people's exhibit as related to Humanities studies.	Yes 6hrs.

DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE	DURING SCHOOL HRS.
				New York, N.Y.			
3/24/2017	Renaissance	6	Smith	Sri Venkateswara Temple Old Farm Road Bridgewater, NJ	\$8	To explore and experience the Hindu Culture. They will also go to Chow Patty Restaurant.	Yes 5hrs.
3/31/2017	Renaissance	6	Smith	Sri Venkateswara Temple Old Farm Road Bridgewater, NJ	\$8	To explore and experience the Hindu Culture. They will also go to Chow Patty Restaurant.	Yes 5hrs.
5/12/2017	Renaissance	6	Smith	Great Swamp National Wildlife Reserve Harding Township, NJ	\$7	To Observe a Ecosystem to support ecology curriculum.	Yes 6hrs.
12/14/2016	Watchung	K-2	Byron	Valley Regency 1129 Valley Road Clifton, NJ	\$0	To generate Social Skills	Yes 4hr

BE IT FINALLY RESOLVED THAT THE FIELD TRIPS ARE APPROVED IN ACCORDANCE WITH THE NEW JERSEY DEPARTMENT OF EDUCATION ACCOUNTABILITY REGULATIONS.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Resolution Re: Approval of the Waiver Application to Reduce the Number of Required Staff Observations Under the District's Marshall Evaluation System

WHEREAS, NJAC 6A:10 requires that the district board of education annually adopts evaluation rubrics for all teacher staff members, and

WHEREAS, The Montclair Board of Education was granted a waiver to use the Marshall Evaluation System, with ten observations of each teaching staff member, and

WHEREAS, The Montclair Board of Education recently reduced the number of administrative staff who are able to perform these observations, and

WHEREAS, The Montclair Board of Education would like to request that the requirements of ten observations be reduced to 6 observations (tenured teachers)/8 observations (non-tenured teachers), and this is accomplished by submitting a Waiver Application to the New Jersey State Department of Education.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT THE MONTCLAIR BOARD OF EDUCATION APPROVES THE WAIVER APPLICATION TO THE NEW JERSEY STATE DEPARTMENT OF EDUCATION REQUESTING A REDUCTION OF TEN OBSERVATIONS TO 6 OBSERVATIONS (TENURED TEACHERS)/8 OBSERVATION (NON-TENURED TEACHERS).

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

3. Resolution Re: Approval to Adopt Domain Percentages Under the District's Marshall Evaluation System

WHEREAS, NJAC 6A:10 requires that the district board of education annually adopts evaluation rubrics for all teacher staff members, and

WHEREAS, The Montclair Board of Education continues the adoption of the Marshall Evaluation System, and

WHEREAS, The Montclair Board of Education will emphasis the domains closely related to instruction by using the percentage weights directly associated with teaching and learning domains (planning, classroom management, delivery of instruction and monitoring, assessment and follow-up), and

WHEREAS, The Montclair Board of Education will use the following percentages for the domains associated with the Marshall Evaluation System: 15% planning; 20% classroom management; 25% delivery of instruction; 20% monitoring; 10% Family and Community Outreach; 10% professional responsibilities, and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT THE MONTCLAIR BOARD OF EDUCATION CONTINUES THE USE OF THE MARSHALL EVALUATION FRAMEWORK AND USES THE NEW DOMAIN PERCENTAGES FOR MID-YEAR AND SUMMATIVE EVALUATIONS.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

P. BUSINESS OFFICE

Eve Robinson moved to approve the following resolution:

1. Resolution Re: Monthly Budget Reports and Bills and Claims

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of November 2016 in the amount of \$5,748,824.24

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,000,000.00 for the month of November 2016.

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the Secretary's Report for the months of July, August and September 2016 and Treasurer's report for the months of July, August and September 2016.

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Resolution Re: Approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2016-2017 School Year

WHEREAS, the Montclair Board of Education approves the submission of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as required by N.J.A.C. 6A:16-6.2(b) 13 through 15, and

WHEREAS, the Board of Education further agrees to comply with the guidelines pertaining to New Jersey Administrative Code,

NOW THEREFORE BE IT RESOLVED that copies of this agreement be forwarded to the State Department of Education.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

3. Resolution Re: Change Order #1 for MP Room Foundation Waterproofing at Northeast School

WHEREAS, supplies, equipment and services anticipated to be in excess of \$40,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Parette Somjen, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 22, 2016, for MP Room Foundation Waterproofing at Northeast School. The contract was awarded to, KDP, 220 Goodsprings Road, Stewartsville, New Jersey, 08886, in the total amount of \$89,640.00, and

WHEREAS, the project is now complete and the allowance for contingency of \$10,000.00 built into the total cost of the project, less approved deductions from the allowance of \$4,365.00, results in the unused amount of \$5,635.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves change order #1 for a credit amount of \$5,635.00.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

4. Resolution Re: Submission of Comprehensive Maintenance Plan (1-13)

WHEREAS, the Department of Education, pursuant to N.J.A.C. 6A:26A-3.1, requires New Jersey School Districts to submit three-year maintenance plans documenting "required maintenance activities" for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Montclair Board of Education are consistent with the requirements of N.J.A.C. 6A:26A-1.1 et seq., and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education hereby authorizes the Business Administrator to submit the attached Comprehensive Maintenance Plan for the Montclair Board of Education in compliance with Department of Education requirements

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Agenda Title: Award of Contract for Building Automation System Installations at Various Schools (1)

Topic: Supplies, equipment and services anticipated to be in excess of \$40,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on October 27, 2016 for Building Automation System Installations at Various Schools. Eight (8) companies received copies of the bid and four (4) bids were received. Results of the bids are shown on the attached bid tabulation.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of the Board's Engineer, Energy For America, and awards a contract to AME, Inc., 1275 Bloomfield Avenue, Fairfield, NJ 07004 in the total amount of \$85,000.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			

Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Resolution Re: Rejection of Bid for Auditorium Stage Lighting Upgrade at Glenfield Middle School

WHEREAS, supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, in accordance with Public School Contract Law, specifications were prepared for the Board of Education by Parette Somjen, Architect for the Montclair Board of Education, advertised, and sealed bids received on November 4, 2016 for Auditorium Stage Lighting Upgrade at Glenfield Middle School. Six (6) companies received copies of the bid and three (3) bids were received (see attached),

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the rejection of the bid because the bid exceeded the appropriation and the cost estimate for the project and thus authorizes the Business Administrator to revise the plans and re-bid the project.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Resolution Re: Appointment of Interim Board Secretary and Assistant Board Secretary for the 2016-2017 School Year

RESOLVED, that Steve DiGeronimo is hereby appointed Interim Board Secretary and Ronald Bolandi is hereby appointed Assistant Board Secretary to the Board of Education, to serve in such office until the next organizational meeting of the Board or until their respective successors are duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18A: 16-1.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

8. Resolution Re: Revised Appointment of Public Agency Compliance Officer (P.A.C.O) for 2016-2017 School Year

RESOLVED, that Steven DiGeronimo, Interim School Business Administrator is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board or until his successor is duly appointed and qualified. This appointment is made in accordance with N.J.A.C. 17:27-1.1.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			

Franklin Turner	x			
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Joe Kavesh moved to approve the following resolution:

9. Resolution Re: Revised Appointment of Custodians of School Records for 2016-2017 School Year

WHEREAS, the New Jersey Open Public Records Act (OPRA) (N.J.S.A. 47:1A-1) states that government records must be readily accessible for inspection, copying, or examination by its citizens, with certain exception, for the protection of the public, and

WHEREAS, the OPRA requires the Board of Education to designate an official to serve as the custodian of district records,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Steven DiGeronimo, Interim School Business Administrator, and Ronald Bolandi, Interim Superintendent of Schools, as the Custodians of Records, and

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Custodian of Records to charge fees for copies in accordance with statutes as follows:

Letter Sized Pages	.05 per page
Legal Sized Pages	.07 per page

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

10. Resolution Re: Award of Contract for Professional Services – Reading and Writing Project Network, LLC

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$40,000, and

WHEREAS, the Montclair Board of Education is in need of professional development and site-based coaching at Charles H. Bullock School, and

WHEREAS, Reading and Writing Project Network, LLC has offered to provide this service for a total of \$23,000 for 5 on-site days of training,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint Reading and Writing Project Network, LLC to provide this service.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

11. Resolution Re: Disposal of Broken And/Or Out Dated Equipment

WHEREAS, the Board of Education is the owner of certain surplus, broken and/or out dated equipment, and;

WHEREAS, the Board of Education wishes to dispose of the following items, which are in disrepair and/or outdated:

3 Ovens at Hillside School

1 Refrigerator at Glenfield School

1 Control Unit at the Planetarium at Glenfield School

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education hereby authorizes the Business Office to arrange for the disposal of these items.

Seconded by Jevon Caldwell Gross and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Q. PUPIL SERVICES

Joe Kavesh moved to approve the following resolution:

1. Resolution Re: Approval of Out Of District Placements

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for the 2016-2017 school year.

BE IT RESOLVED that the Board approves the attached lists.

Note: Tuition amounts listed below are based on full-year costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued.

Student ID	School	Tuition
982434	Phoenix Center	\$61,074.00
069662	Cornerstone Academy	\$66,645.00

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

- Resolution Re: Acceptance of Non-Resident Homeless Student From Bloomfield School District

WHEREAS, pursuant to NJSA 18A:7B-12.1, the Superintendent recommends that the Board approves the acceptance of non-resident homeless students for whom the home district is responsible to pay tuition and provide transportation;

BE IT RESOLVED that the Board approves the acceptance of the following non-resident homeless students:

- ID #059242 Grade 5 Charles Bullock School Tuition \$14,133

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

3. Resolution Re: Award of Contract for Professional Services – Behavioral and Educational Consulting for the 2016-2017 School Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of behavioral and educational consulting services, and

WHEREAS, Behavioral and Educational Solutions and Training of NJ, LLC has offered to provide this service at a rate of \$150/hour with an estimated total not to exceed \$39,999.00,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby appoint Behavioral and Educational Solutions and Training of NJ, LLC to provide this service.

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

4. Resolution Re: Resolve 985565 Educational Program

WHEREAS, the attorney for the Board of Education has forwarded Amendment to the Parties' Settlement Agreement regarding the matter of 985565.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

5. Resolution Re: Revised Approval of Out-of-District Placements

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the attached Out-of-District Placements for the 2016-2017 school year.

BE IT RESOLVED that the Board approves the attached lists.

Note: Tuition amounts listed below are based on full-year costs due to the need to estimate if attendance dates have not yet been determined. Actual costs will be reflected on contract when it is issued.

Student ID	School	Tuition
982434	Phoenix Center	\$61,074.00
069662	Cornerstone Academy	\$66,645.00

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	X			
Jevon Caldwell-Gross	X			
Laura Hertzog	X			
Joseph Kavesh	X			
Anne Mernin				X
Eve Robinson	X			
Franklin Turner	X			

Joe Kavesh moved to approve the following resolution:

6. HIB Report

- a. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation involving SID No. # 012482 reported on 11/15/16 for the reasons set forth in the Superintendent’s Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: No

- b. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation involving SID No. # 982339 reported on 11/16/16 for the reasons set forth in the Superintendent’s Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
 - a. Substantiated: Yes
 - b. Outcome:
 - i. Accused Student: In-School suspension, sexual harassment lessons and videos dealing with creating healthy environments and in school counseling, set up meeting with police to assist with legal aspects/juvenile
 - ii. Targeted Students: Counseling support with SAC

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			

Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

Joe Kavesh moved to approve the following resolution:

7. Resolution Re: Award of Contract for Reed Academy Bridge Program

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", when the cost does not exceed \$40,000, and

WHEREAS, the Montclair Board of Education is in need of home-based services in accordance with the requirements of a student's IEP, and

WHEREAS, REED Academy Bridge Program has offered to provide this service to include ABA therapy @ \$360/week, coordination by a case manager @ \$340/month, BCBA supervision @ \$250/month, and administrative services for \$300.00/month totaling \$29,400 for the 12-month period from October 11, 2016 through October, 2017,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints REED Academy Bridge Program to provide this service.

Seconded by Laura Hertzog and approved by a vote of 6-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin				x
Eve Robinson	x			
Franklin Turner	x			

R. HUMAN RESOURCES

Jevon Caldwell Gross moved to approve the following resolution:

1. Resolution Re: Approval of Job Description: Parent Ambassador

WHEREAS the Montclair Board of Education requires a Parent Ambassador to support the needs of the district.

BE IT RESOLVED that the Montclair Board of Education approves the attached job description for Parent Ambassador.

Position Title: Parent Ambassador

1. Demonstrated social, communication and interpersonal skills;
2. Successful organizational experience and/or community involvement;
3. Demonstrated ability to function effectively in a diverse group setting;
4. Demonstrated aptitude or competence for assigned responsibilities;
5. Strong public relations skills;
7. Knowledge of or experience in establishing successful programs for parents/guardians;
8. Ability to follow directions and work as a productive component of a highly functioning team;
9. Ability to work outside of the regular school hours required;
10. Required criminal background check and proof of U.S. citizenship or legal alien status; and
11. Bilingual preferred.

Responsible to: Principal

Supported by: Assistant Superintendent for Equity

Job Goal: Work closely with the principal, school staff, district staff, parents/guardians and community to create, support, and strengthen strategies and activities for parents/guardians of academically at risk students attending schools receiving Title I funds.

Performance Responsibilities:

1. Assist principals, school staff, and district staff in planning and conducting workshops for parents/guardians and other interested community groups which address the needs of parents/guardians of academically at-risk students;
2. Develop and co-ordinate programs that bridge and reduce the communications gap between home, school and community groups and ensure information sent to parents/guardians is understandable;
3. Develop parent education training modules and activities that improve the social, emotional, academic and career attainment skills of students and families;
4. Meet with and provide support and information to parents/guardians on a case by case basis if necessary;
5. Provide assistance to help parents/guardians understand the state's academic standards, state and local assessments, and how to monitor their children's progress;
6. Provide materials and training, such as literacy and technology training, to help parents/guardians work with their children;
7. Educate school personnel in techniques for communicating and working with parents/guardians;
8. Maintain positive relationships with the building administration, parents/guardians, other staff and

students in the buildings;

9. With the support of the Assistant Superintendent for Equity and parents/guardians, create the school compact, the school parent involvement procedure, and related Title I communications.

10. Work in conjunction with the school involvement liaison to complete parent/guardians engagement activities.

11. Other duties as requested.

Terms of Employment: temporary and hourly employment in selective Title I funded schools (timesheets will be used to document pre-approved work)

Evaluation: Performance of this temporary and hourly job will be evaluated biannually in accordance with the Board's policy.

Created on 10/18/16

Seconded by Franklin Turner and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			
Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

Jevon Caldwell Gross moved to approve the following resolution:

- Resolution Re: Approval of Personnel Report **as amended**

WHEREAS, the Superintendent has recommended that the Board approve the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the attached Personnel Report including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law.

Seconded by Franklin Turner and approved by a vote of 7-0

	AYE	NAY	ABSTAIN	ABSENT
Jessica de Koninck	x			
Jevon Caldwell-Gross	x			

Laura Hertzog	x			
Joseph Kavesh	x			
Anne Mernin	x			
Eve Robinson	x			
Franklin Turner	x			

S. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held on Monday, December 12, 2016 at 6:30 pm in the George Inness Annex Atrium at 141 Park Street. The meeting will open in public and immediately go into closed session until approximately 7:30 pm.

T. ADJOURNMENT at 10:30 pm

